# WIGGIN MEMORIAL LIBRARY
## Internet Use Policy

*03/2016*

The Wiggin Memorial Library makes information available in a variety of formats in order to meet the needs of its community. By facilitating access to the Internet the library is expanding access to information far beyond the library's budgetary or space constraints.

### A. Accessibility

The library will provide Internet access through library computers and a wireless network. Reasonable accommodations will be made to improve access for individuals with disabilities.

### B. Rules for Access

Patrons accessing the Internet using library resources must adhere to all aspects of the library's policies and procedures. Limits in the number of stations and staff time may limit the amount of time any individual may spend using library Internet resources as well as the amount of help staff can provide to any individual patron. Patrons are expected to exhibit respect and consideration for staff and others and to conform to the library's behavior policy. Whether using a library computer or a personal device, patrons are required to refrain from displaying graphics which are inappropriate for public viewing, or playing audio that could disturb others. Library-provided Internet access and equipment is for legal and legitimate uses only. Prohibited uses include tampering with library computer hardware or software or degrading or disrupting equipment or system performance. Patrons are also responsible for complying with copyright law, licensing agreements, and the policies of individual websites. Failure to abide by library guidelines may lead to revocation of Internet access or other library privileges.

### C. Open Access to the Internet

The Internet enlarges our library collection, which has been selected and developed with our community's needs in mind, but also remains out of our control. In choosing to link to resources from the library web site, library staff follow library selection criteria. However, the Wiggin Memorial Library does not monitor or exert control over information accessed through the Internet and is not responsible for the content or quality of that information.

The library supports free and open access to the Internet for all library users. Free and open access also conforms to the Library Bill of Rights, the Freedom to Read, and the Freedom to View, as stated by the American Library Association.

**<u>Children's Internet Access</u>**

The library recognizes parental and societal concerns about children's safety on the Internet and encourages parents and guardians to take an active role in their children's use of the Internet at the library. The library does not have the authority or the responsibility to act in the place of the parent. The library affirms the right and responsibility of parents or legal guardians to guide their children's use of all library resources, including the Internet. As is the case with all library materials, any restriction of a child's access to the Internet is the sole responsibility of the child's parent or legal guardian.

**D. Privacy**

The library respects its users' right to confidentiality and privacy. Each user is expected to respect the privacy of other computer users. The Internet is not a secure medium and the security on the library's wireless and wired networks is not designed to protect personal data (except in internal library uses). The library will not release information on the use of library-provided Internet by members of the public except as required by law.

**E. Caveats**

1. Wiggin Memorial Library makes efforts to ensure that our Internet access through the wired network and wireless access points stay operational; however, the library cannot guarantee that Internet access will be available to users at all times.
2. Most electronic devices will be compatible with the library's wireless access points and computers, but the library cannot guarantee that all personal hardware will be compatible.
3. The library's wireless network provides no security (including virus or malware protection) between the access points and your device.
4. Use of the library's wired or wireless networks is entirely at the risk of the user. The library assumes no responsibility for the safety of equipment or for device configurations, security, or data files resulting from connection to the library's wired or wireless networks, or liability for any consequent damage to hardware, software, peripherals, or data.

**Related Documents:**

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| Library Bill of Rights | Freedom to Read Statement |
| Freedom to View Statement | U.S. Copyright Law (Title 17, U.S. Code) |
| WML Technology Policy | WML Behavior & Unattended Children Policy |

Signatures of the Board of Trustees indicates adoption of this policy.

Constance Aubin-Adams, Trustee Date: 3/22/16

[signature], Trustee Date: 3/22/16

J. Reardon Pollein, Trustee Date: 3.22.16

[signature], Trustee Date: 3/22/16

[signature], Trustee Date: 3/22/16